

## **AUDIT AND GOVERNANCE COMMITTEE**

Date: Wednesday 25 June 2014  
Time: 5.30 pm  
Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Sharon Sissons, Democratic Services Officer (Committees) on 01392 265115 or email [sharon.sissons@exeter.gov.uk](mailto:sharon.sissons@exeter.gov.uk)

Entry to the Civic Centre can be gained through the Customer Services Centre, Paris Street.

### *Membership -*

Councillors Sheldon (Chair), Baldwin (Deputy Chair), Bowkett, Brock, Donovan, D J Henson, Laws, Lyons, Morris, Raybould and Williams

### Agenda

#### **Part I: Items suggested for discussion with the press and public present**

##### **1 Apologies**

To receive apologies for absence from Committee Members.

##### **2 Minutes**

To sign the minutes of the meeting held on 12 March 2014.

##### **3 Declarations of Interest**

Councillors are reminded of the need to declare any disclosable pecuniary interest that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any discussion of the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

##### **4 Local Government (Access to Information) Act 1985**

**RESOLVED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for consideration of Appendix B of Item 13 on the grounds that it involves the likely disclosure of exempt information as

defined in Paragraph 3 of Part I, Schedule 12A of the Act.

5 **Annual Scrutiny Report 2013/14**

To consider the report of the Corporate Manager Democratic/Civic Support. (Pages 5 - 30)

6 **Presentation on the Scope of the Audit and Governance Committee**

7 **Audit and Governance Committee /Audit Fee Letter 2014/15**

To consider the report of the Council's Auditors Grant Thornton. (Pages 31 - 50)

8 **Audit Plan 2013/14 Grant Thornton**

To consider the report of the Council's Auditor's Grant Thornton. (Pages 51 - 68)

9 **Code of Corporate Governance and Annual Governance Statement 2014/15**

To consider the report of the Assistant Director Finance. (Pages 69 - 88)

10 **Annual Internal Audit Report 2013/14**

To consider the report of the Audit Managers. (Pages 89 - 108)

11 **Measuring the Effectiveness of the Audit Committee - Self Assessment Checklist**

To consider the report of the Audit Managers. (Pages 109 - 114)

12 **Review of Corporate Governance Risk Register**

To consider the report of the Corporate Manager Policy, Communications and Community Engagement. (Pages 115 - 118)

**Presentation on the Scope of the Audit and Governance Committee**

13 **Review of Corporate Governance Risk Register (Appendix B)**

To consider the report of the Corporate Manager Policy, Communications and Community Engagement. (Pages 119 - 124)

**Date of Next Meeting**

The next **Audit and Governance Committee** will be held on Wednesday 24 September 2014 at 5.30 pm in the Civic Centre.

Find out more about Exeter City Council by looking at our website <http://www.exeter.gov.uk> . This will give you the dates of all future Committee meetings and tell you how you can ask a question at a Scrutiny Committee meeting. Alternatively, contact the Democratic Services Officer (Committees) on 01392 265115 for further information.

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